



Universal Design and Visitability Program Checklists

The following items are required to earn certification for Visitability and/or Universal Design. This checklist must be submitted with your building permit application, and the completed checklist must be submitted with your Final CO Checklist. It is the responsibility of the applicant to ensure that all criteria are met by the time of final inspection.

Visitability Checklist

Plan Review <i>Internal use only</i>		Final Inspection <i>Internal use only</i>
<input type="checkbox"/> Provided	Entry Minimum 25 sq ft of space (e.g., a landing) outside entry door. Landing shall measure a minimum of 48 inches on one side and be clear of obstructions and door swing. Square footage requirement is for landing, not including square footage of access walk or ramp. Landing shall be level, allowing for positive drainage away from entry	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Minimum 25 square feet of space (e.g., foyer) inside entry door. Foyer shall measure a minimum of 48 inches on one side and be clear of obstructions and door swing	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Accessible entrance shall have 36 inches wide door (minimum) and no step. Threshold may be 0.5 inch high (maximum). Entry shall be on an accessible, barrier-free route with a hard surface (meeting accessibility requirements)	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Permanent weather protection, such as roof or porch, shall cover required landing and door swing area, if outswing door	<input type="checkbox"/> Provided
	First Floor Accessible Bathroom	
<input type="checkbox"/> Provided	Accessible bathroom or half bathroom, on main floor.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	An accessible bathroom has a wide entrance, preferably 36” or minimally 32” if architecturally necessary.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	If the bathroom is located down a hallway and not off a main room with adequate space to enter, that hallway must be a minimum of 42” wide.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Provide ample, clear floor space (30” x 48” minimum) at fixtures to ensure maneuverability at lavatories, toilets and tub/showers. Provide turn around space, either 5 feet diameter or “T” shaped turning space per diagram in Americans with Disabilities Act (ADA) manual	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Comfort height toilet which is ADA compliant (added to general notes on plans)	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Install two grab bars, or their equivalent, for the toilet and tub or shower (if provided) that meet ADA standards.	<input type="checkbox"/> Provided

Universal Design Checklist

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<input type="checkbox"/> Provided	All Visitability Checklist criteria satisfied	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Accessible Bathroom A bedroom with an accessible full bathroom on the main floor or on an upper floor if accessed by an elevator. 36” Wide passage doors and minimally 32” if architecturally necessary. (This criteria does not require an additional bathroom if all the conditions for this criteria were accomplished by Visitability criteria number	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Flexible shower extension	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Knee space beneath sink and vanity which is ADA compliant. Compliance includes either dedicated open space or cabinet doors that open to accessible space	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Offset valves on the showers and tubs which are ADA compliant.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	A Wide hallway leading to accessible bathrooms – a minimum of 42”. Open plan design w/o hallways preferred.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Outlets & Controls Outlets located 18” from floor unless windows prevent using this location.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Electric light rocker or touch switches and thermostat controls located 44”–48” from floor.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Bottom of circuit panel is not to exceed 36” in height.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Hardware – Use of levers and easy-grasp pulls which are ADA compliant.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Windows – View windows with 36” or less sill height	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Kitchens Ample, clear floor space (5’ diameter circle).	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Knee space beneath the sink and cooktop which is ADA compliant. May be accommodated with cabinet doors that open to accessible space.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Variable height work surfaces, including 32” high surfaces.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Pull out shelves, where applicable, in base cabinets.	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Appliances shall be located so they can be accessed within ADA acceptable reach ranges	<input type="checkbox"/> Provided
<input type="checkbox"/> Provided	Date of Plan Review: _____ Plan Reviewer Initials _____	
<input type="checkbox"/> Provided	Date of Final Inspection: _____ Inspector Initials: _____	

Should any of the criteria in either of these checklists be in conflict with state or federal requirements, those other requirements will take precedence