



**APPLICATION FOR
 ADULT DAY CARE TRAINING PROVIDER CERTIFICATION
 ALZHEIMER'S DISEASE OR RELATED DISORDERS TRAINING**

Incorporated by reference in rule 58A-6.015 and 58A-6.016, FAC, pursuant to s. 429.917(1) F.S.

SPECIAL INSTRUCTIONS: Please read this application carefully and fill in all of the blanks. Return the completed application along with written proof of your eligibility to:

FOR AGENCY USE ONLY:

ID# _____ Date _____
 Type: _____
 Received _____
 Acknowledged _____
 Incomplete _____
 Need More Information _____
 Other _____
 Approved _____
 Comments _____

By Regular or Express Mail:

Training Academy on Aging
 School of Aging Studies
 University of South Florida
 13301 Bruce B. Downs Blvd.,
 FMHI - MHC 1300
 Tampa, FL 33612

PART 1—APPLICANT CONTACT INFORMATION:

The information provided below is public record and reflects ownership of submitted materials.

Name: _____

Company Name (if applicable): _____

Address: _____

_____ City State Zip Code County

Telephone: () _____ **Fax:** () _____ **E-Mail:** _____

Part 2: Application Affidavit

I HEREBY AFFIRM THAT ALL INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT.

Print or type name of applicant: _____

Signature of applicant: _____

Date: _____

APPLICANT CREDENTIALS

For Alzheimer's Disease or Related Disorders Training

(Incorporated by reference in Rules 58A-6.015 and 58A-6.016, FAC, pursuant to s. 400.5571(1), F.S.)

Part 3 - Applicant Credentialing Requirements Checklist

In order to be eligible for certification, you must provide proof of one the following (see substitutions and exceptions below):

A Bachelor's degree in a health-care, human service or gerontology related field from an accredited college or university (see substitutions below), or

Licensure as a registered nurse.

In addition to the above requirements, you must provide proof of one of the following criteria:

Possess 1 year of teaching or training experience as an educator of care givers for persons with Alzheimer's Disease or Related Disorders; or

Have one (1) year of practical experience in a program providing care to persons with Alzheimer's Disease or Related Disorders; or

Have completed a specialized training program (total of 4 hours or more) in Alzheimer's Disease or Related Disorders from a university or an accredited health care or human service or gerontology continuing education provider.

Substitutions:

A Master's degree in a health-care, human service or gerontology related field from an accredited college or university may substitute for the teaching or training experience. or

Proof of Teaching or training experience as an educator of caregivers for persons with Alzheimer's Disease or Related Disorders may substitute on a year-by-year basis for the required Bachelor's degree/nursing license.

Part 4 – Applicant Documentation Checklist

The following documents may be used as written proof of your eligibility and must be enclosed with your application:

Copy of your final official transcripts of Baccalaureate degree in a health-care, human service or gerontology related field.

Copy of your current license as a registered nurse.

Letter from employer (on company letterhead) noting starting and ending dates of service and types of services provided to persons with Alzheimer's Disease or Related Disorders.

Documentation of successful completion of approved university based coursework in caring for persons with Alzheimer's Disease or Related Disorders.

Certificate/s of successful completion of specialized training program/s in caring for persons with Alzheimer's disease or Related Disorders from a university or an accredited health care or human service or gerontology continuing education provider.

Documentation of successful completion of CEU approved presentations, workshops, or seminars in caring for persons with Alzheimer's Disease or Related Disorders.

Copy of your final official transcripts of Master's degree in a health related field.

IMPORTANT INFORMATION/INSTRUCTIONS:

Please send this application along with written proof of eligibility (see above, documentation checklist) to the address on the front of this application. *No application will be accepted without written proof of eligibility.*

Within thirty (30) calendar days from the date your application is received, your credentials will be reviewed and you will be sent written notification of the status of your application.

You must be an *approved* training provider and utilize an *approved* training curriculum prior to *commencing* training activities, pursuant to rule 58A-6.015 and 58A-6.016, (1), FAC.

Please note: ANY MATERIALS SUBMITTED WITH THIS APPLICATION CANNOT BE RETURNED.